

Meeting Minutes

Dunbar Elementary School

Date: March 2, 2020

Time: 3:45pm-5:30pm

Location: Dunbar Elementary Media Center

- I. Call to order: 3:46pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ernest Sessoms	P
Parent/Guardian	Shronda Hall	P
Parent/Guardian	Shanterria Franklin	A
Parent/Guardian	Keondra Sheppard	A
Instructional Staff	Courtney Horton	P
Instructional Staff	Schajuan Jones	P
Instructional Staff	Carol Simms	P
Community Member	Jacquetta Watkins	P
Community Member	Cheryl Naja	A
Swing Seat	Rubye Sullivan	A

Guests Present: None

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: C. Horton; Seconded by: S. Hall
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:**
 Motion made by: J. Watkins; Seconded by: C. Simms
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion Passes

IV. Discussion Items

- a. **Dunbar Budget FY 21 Updates:** E. Sessoms presented 2018-19 data and discussed increases & decreases to student achievement and budget process overview in preparation for submitting FY21 budget meetings.
- i. Updated hiring process includes candidates executing a mock lesson with Dunbar students. Team discussed district protocols and processes of attrition [1. Performance, 2. Seniority, 3. Volunteering] as it relates to losing positions for SY21.
 - ii. Culture & Climate: Dunbar will adopt PBIS and include new incentives for positive student behavior. School behavior forms will be updated to reflect PBIS practices.
 - iii. SMART Goals & Priorities: Maintain school-wide weighted suspension rate. Increase academic performance in Math and ELA/Reading overall and Science & Social Studies for 5th grade. Increase the percent of students scoring Proficient or above on Math & ELA/Reading GA Milestones by 5-10% in grades 3-5 and Science & Social Studies in 5th grade.
 - iv. Projected student population for SY21 is 315 [-54 from SY20]. Overall budget is \$4,030,086 and reserve is \$12,794. E. Sessoms explained District Turnaround qualifications and why Dunbar does not qualify for funds.
 - v. Budget by function: In order to balance the budget and reason for losses due to lower enrollment, there will be restructuring and abolishment of positions. Proposed option is to abolish 1 kindergarten teacher and 1 paraprofessional position; reduce Gifted position to 0.5, and add a Behavior Specialist. S. Jones questioned the allocation for Media Specialist/Paraprofessional. E. Sessoms stated that a Media Paraprofessional is required for IB authorization.
- b. **Budget Approval: Based on budget and recommendations presented today.**
Motion made by: C. Horton; Seconded by: C. Simms
Members Approving: C. Horton, C. Simms, S. Hall, S. Jones
Members Opposing: None
Members Abstaining: J. Watkins
Motion Passes

V. Information Items

- a. **Representatives needed for superintendent search committee** Staff: Courtney Horton, Parent: Shronda Hall, Community: Jacquetta Watkins

VI. Announcements Next Meeting 3/9/20

VII. Adjournment

- Motion made by: J. Watkins; Seconded by: C. Horton
Members Approving: All
Members Opposing: None

Meeting Minutes

Members Abstaining: None

Motion Passes

ADJOURNED AT 5:15pm

Minutes Taken By: Courtney Horton

Position: GO Team Secretary

Date Approved: 3/2/20